

Taylor & Francis US Chicago (B) author-date style

Contents of this guide

In-text citations

Reference list

Book

<u>Journal</u>

Conference

Thesis

Unpublished work

Internet

Newspaper or magazine

Report

Personal communication

Other reference types

In-text citations	
Basic citation formats	Cite a resource in the text by (1) the surname(s) of its author(s); (2) its publication year; and (3) a page number or page numbers, when necessary (e.g., with a direct quotation). These elements of citation can be formatted in two ways. A resource can be cited with the author surnames incorporated into the running text and the publication year and page number(s) set inside parentheses, with a comma after the year and before the page number(s): This phenomenon occurs frequently, according to Smith and Jones (2018). Smith and Jones's (2018) landmark study offers valuable insights. Smith and Jones (2018, 67) consider "indulgent parenting a danger to the average child."

A resource can also be cited with all elements contained in parentheses and situated before terminal punctuation (e.g., comma, period, semicolon) in a sentence. No comma should separate the author surname(s) from the publication year. When a page number is included in the citation, a comma should appear after the publication year. If the citation appears within a parenthetical phrase, square brackets should be used to set the publication year and, if present, the page number apart from the author surname(s).

This phenomenon occurs frequently (Smith and Jones 2018).

Several landmark studies offer valuable insights (see, especially, Smith and Jones [2018, 67] on the dangers of "indulgent parenting").

One might, like some experts (e.g., Smith and Jones 2018, 67), consider "indulgent parenting... a danger to the average child."

Multiple resources cited

When citing multiple resources in a parenthetical citation, two rules apply. First, separate citations by unique sets of authors with semicolons:

(Jones 2018; Smith 2010)

(Smith 2010; Smith and Jones 2018)

Second, when citing multiple resources by the same author(s), include the surname(s) with the first resource's publication year, omit the surname(s) from subsequent citations, and separate each publication year with a comma:

(Jones 2010a, 2010b, 2018)

(Jones 2010a, 2010b, 2018; Smith 2010; Smith and Jones 2018)

The resources can be arranged, first, alphabetically by author surnames, then, chronologically for each author set by publication year.

cation within the running text can appear before or after
rect quotation:
ording to Smith and Jones (2018, 67), "indulgent enting is a danger to the average child."
might consider "indulgent parenting a danger to the age child," as Smith and Jones (2018, 67) do.
enthetical citations should appear before terminal ctuation (e.g., comma, period, semicolon) that follows direct quotation:
difficult to dispute the claim that "indulgent parenting danger to the average child" (Smith and Jones 2018,
difficult to dispute the claim that "indulgent parenting danger to the average child" (Smith and Jones 2018, but researchers should entertain other opinions.
ger quotations (over 100 words or six lines of uscripts text) should be set off in a "block." enthetical citations appear after any punctuation that is block quotations:
indulgent parenting is a danger to the average child. (Smith and Jones 2018, 67)
basic formats for citations with different numbers of nors are as follows:
author: Smith (2018) or (Smith 2018)
authors: Smith and Jones (2018) or (Smith and Jones 8)
ee authors: Smith, Jones, and Johnson (2018) or (Smith, es, and Johnson 2018)
or more authors: Smith et al. (2018) or (Smith et al. 8)

	Use "and," not an ampersand (&), to separate names in the citation of a two-author resource and a serial comma with "and" in the citation of a three-author resource. When a resource has four or more authors, list the first author's surname followed by "et al." If shortening the author listing would render the citations of two or more resources identical, list enough additional surnames before "et al." in the citations to make their authorship distinguishable.
	Example Smith, Jones, Johnson, Rogers, and Hart (2018)
	AND
	Smith, Jones, Rogers, Johnson, and Hart (2018)
	BECOME
	Smith, Jones, Johnson, et al. (2018) and Smith, Jones, Rogers, et al. (2018) to avoid Smith et al. (2018) citations that might refer to two different resources.
Authors with the same surname	If two or more authors have the same surname, include the given-name initial(s) of the authors in each citation:
	G. Smith (2012) and F. Smith (2008)
	(F. Smith 2008; G. Smith 2012)
No author	If a resource has no author, include a shortened form of the resource's title in lieu of an author name followed by the publication year and, as needed, a page number or page numbers. Book titles should be in italics.
	Book: (Shortened Title of the Book 2018) Other references: ("Shortened Title of Other Reference Type" 2018)
Secondary source	When referring to a secondary source, include "as quoted in" before author name in a parenthetical quotation:
	Smith's diary (as quoted in Jones 2012)

In press	Use "forthcoming" instead of a publication year for all in- press citations:
	(Smith, forthcoming)
Two publication years	When a resource has two publication years, cite the original publication year first, in square brackets:
	Smith ([1890] 2018) or (Smith [1890] 2018)
Tables and figures	Resources cited in tables or figure legends should follow the standard format and must be included in the reference list.
Reference list	
Order	Order reference entries alphabetically by author surnames. Entries without authors should be ordered alphabetically among the other entries by their title.
	A single-author entry precedes a multi-author entry that begins with the same surname and given name. Successive entries by two or more authors when only the first author is the same are alphabetized by co-authors' last names. If reference entries have the full same author listings, arrange the entries by their years of publication, with undated works at the end. If the reference list contains two or more entries by the same author(s) with the same publication year, list them alphabetically by title of the work and add the designators "a," "b," "c," etc. to the years in sequence:
	Green, M. L. 2012a. <i>Book title</i> .
	Green, M. L. 2012b. <i>Title of book</i> .
	These designators should be employed in citations:
	Green (2012a)
	Green (2012b)
	(Green 2012a, 2012b)

Example of Order

Jones, P., C. Lee, and R. Smith. 2017. Book chapter title.

Lee, C., R. Smith, and P. Jones. 2017a. Journal article title.

Lee, C., R. Smith, and P. Jones. 2017b. Title of book.

Smith, R., P. Jones, and C. Lee. 2017. Journal article title.

Form of author name

For all authors, use initials, with periods and spaces between them, in lieu of expanded given and middle names. Include the authors' surnames in full. The first author listed for a reference should appear in inverted, surname-first format, while all subsequent authors' names should appear in surname-last format. Commas should separate individual author names. The word "and" should precede the final author name for reference entries with ten or fewer authors. If more than ten individuals authored a resource, the reference entry documenting the resource should list the first ten authors followed by "et al." Do not use em-dashes to replace author names if names repeat.

Up to 10 Authors

Format: Author, A. Z., B. Y. Author, and C. X. Author

More than 10 Authors

<u>Format:</u> Author, A. Z., B. Y. Author, C. X. Author, D. W. Author, E. V. Author, F. U. Author, G. T. Author, H. S. Author, I. R. Author, J. Q. Author, et al.

If an organization is the author of a resource, the full name of the organization can appear in the reference, and the reference should be ordered by the full name, ignoring "The" if present:

British Standards Institution, 2012, Title...

Alternatively, the organization's abbreviation can be used in the author position of reference entry followed by the full name in parentheses. The reference would, then, be ordered by the abbreviation:

BSI (British Standards Institution). 2012. Title...

A citation would employ the abbreviation, rather than the full organizational name:

BSI (2012) or (BSI 2012)

If a resource has no author, the reference entry should begin with the title of work, followed by the publication year. The entry should be ordered alphabetically in the reference list by its title, ignoring any initial "The," "a," or "an" in the title:

A book title with no author. 2018. Smith, A. 2015. Journal article title.

Titles

The titles of book references should appear in italics with sentence style capitalization. The titles of book chapters, reports, and papers should appear in Roman font with sentence style capitalization. Journal article titles should appear in Roman font with sentence style capitalization. The titles of journals in the same reference entries, though, should appear in italics with headline style capitalization (i.e., capitalize first words of title and subtitle, as well as all nouns, pronouns, verbs, adjectives, and adverbs, regardless of length). The titles of journals, moreover, should appear in full; they should not be abbreviated.

Place of publication and publisher name for books and reports	Where two cities are given as a book or report's place of publication, include the first one only in the reference entry. If the city could be confused with another, add the abbreviation of the state, province, or country: Cambridge, MA: Harvard University Press Cambridge, UK: Cambridge University Press New York: Macmillan Englewood Cliffs, NJ: Prentice Hall Washington, DC: Smithsonian Institution Press When the publisher's name includes the state name, the state abbreviation is not needed:
	Chapel Hill: University of North Carolina Press Any initial "the" and concluding "Inc.", "Ltd", "Co.", "Publishing Co.", etc. should be omitted from the publisher name in the reference entry.
Issue numbers and DOIs for journals	The issue number can be omitted from a journal-article entry if the journal is paginated consecutively through the volume (or if the month or season is included), but it is not incorrect to include it. When volume and issue number alone are used, the issue number is within parentheses. If only an issue number is used, it is not within parentheses. DOIs are standard elements of journal reference entries. Authors, though, are not required to retrieve DOIs for references.
In press	"Forthcoming" should be used in lieu of a publication year for any in-press references.

Pagination	In page ranges, the thousand and/or hundred digit(s) found in the second page number should be omitted if the digit(s) repeat the thousand and/or hundred digit(s) in the first page number:
	Nguyen, F. M., and L. N. Anh. 2012. Title of journal article. <i>Journal Title</i> 1:1137–78.
	Valesco, B. 2015. Title of book chapter. In <i>Book title</i> , ed. J. A. Ricardo, 623–54. City: Publisher. ***
	If an online journal employs e-location or a similar identification system in lieu of pagination, the journal's method should be retained for the reference entry.
Book	
Book with edition model	Format Author, A., B. Author, C. Author, and D. Author. yyyy. Title of the book. # ed. City, State Abbr./Country [optional]: Publisher Name.
	Example Greig, A., J. Taylor, and T. MacKay. 2013. <i>Doing</i> research with children: A practical guide. 3rd ed. London: Sage.
Book with titled volume of multivolume work and edition model	Format Author, A., B. Author, C. Author, and D. Author. yyyy. Volume title. Vol. # of Title of the multivolume work. # ed. City, State Abbr./Country [optional]: Publisher Name.

Book with translator and edition model	Format Author, A., B. Author, C. Author, and D. Author. yyyy. Title of the book. Trans. A. Name and B. Name. City, State Abbr./Country [optional]: Publisher Name. Example Wittgenstein, L. 1968. Philosophical investigations. Trans. G. E. M. Anscombe. 3rd. ed. London: Macmillan.
Book with non- English title model	Format Author, A., B. Author, C. Author, and D. Author. yyyy. Original title of the book [Author-supplied English translation of title]. City, State Abbr./Country [optional]: Publisher Name. Example Hupfer, P. 1996. Unsere Umwelt: Das Klima—Globale und lokale Aspekte [Our environment: The climate—Global and local aspects]. Stuttgart: Teubner Verlag.
Introduction, preface, or foreword in book model	Format Introducer, A., and B. Introducer. Yyyy. Introduction Preface Foreword. In <i>Title of book</i> , by A. Author and B. Author, ###-##. City, State Abbr./Country [optional]: Publisher Name. Example Yurick, S. 1972. Introduction. In <i>Studies and further studies in a dying culture</i> , by C. Caudwell, 5–29. New York: Monthly Review Press.
Edited book, cited in full, model	Format Editor, A., B. Editor, C. Editor, and D. Editor, ed(s). yyyy. Title of the book. City, State Abbr./Country [optional]: Publisher Name. Example Nagle, S. J., and S. L. Sanders, eds. 2003. English in the Southern United States. Cambridge, UK: Cambridge University Press.

Chapter in edited book model	Format Author, A., B. Author, C. Author, and D. Author. yyyy. Title of book chapter. In <i>Title of the book</i> , ed. A. Editor and B. Editor, ###-###. City, State Abbr./Country [optional]: Publisher Name.
	Example Gordon, S., and D. Lavallee. 2004. Career transitions in competitive sport. In <i>Sport psychology: Theory, applications and issues,</i> ed. T. Morris and J. Summers, 584–610. 2nd ed. Brisbane: Wiley.
Chapter in edited book with volume and edition model	Format Author, A., B. Author, C. Author, and D. Author. yyyy. Title of book chapter. In <i>Title of the multivolume work</i> , ed. A. Editor and B. Editor, vol. #, # ed., ###-###. City, State Abbr./Country [optional]: Publisher Name.
	Example Remael, A. 2012. Audiovisual translation. In <i>Handbook of translation studies</i> , ed. Y. Gambier and L. van Dooslaer, vol. 1, 2nd ed., 12–17. Amsterdam: John Benjamins.
Chapter in edited book with translator model	Format Author, A., B. Author, C. Author, and D. Author. yyyy. Title of the chapter, trans. A. Translator and B. Translator. In <i>Title of the book</i> , ed. A. Editor and B. Editor, ###-###. City, State Abbr./Country: Publisher Name.
	Example Piaget, J. 1995. Logical operators and social life, trans. W. Mays. In <i>Sociological studies</i> , ed. L. Smith, 134–57. London: Routledge.
Encyclopedia, entry without author listing, model	Format Title of the entry. In <i>Title of the book</i> , ed. A. Editor, B. Editor, C. Editor, and D. Editor, eds. yyyy. City, State Abbr./Country [optional]: Publisher Name.
	Example Mexico. In Encyclopedia of Latin American theater, ed. Cortés, E., and M. Barrea-Marlys, 278–327. 2003. Westport, CT: Greenwood Press.
i	

Journal	
Journal article model	Format Author, A., B. Author, and C. Author. yyyy. Title of the article. Journal Title ## (#):####-###. doi: ########### [optional].
	Example Xie, RF., BR. Yang, PP. Cheng, S. Wu, Z.C Li, JY. Tang, S. Li, N. Tang, S. M. Y. Lee, YH. Wang, et al. 2015. Study on the HPLC chromatograms and pro- angiogenesis activities of the flowers of <i>Panax</i> notoginseng. Journal of Liquid Chromatography & Related Technologies 38:1286–95. doi: 10.1080/10826076.2015.1037451.
Online first publication model	Format Author, A., B. Author, and C. Author. yyyy. Title of the article. Journal Title. Advance online publication. doi: ########### [optional].
	Example Ohba, Y., T. Nakajima, M. Kanda, H. Hayashi, Y. Matsushima, Y. Nakagawa, H. Koike, C. Nagano, K. Sekimura, K. Otsuka, et al. 2018. Simultaneous determination of nine acaricides and two metabolites in comb honey by LC/MS/MS. Food Additives & Contaminants: Part A. Advance online publication. doi: 10.1080/19440049.2018.1539252.

Journal article with non-English title and e- location model	Format Author, A., B. Author, C. Author, and D. Author. yyyy. Original title of the article [Author-supplied English translation of title]. Journal Title ## (#):####-###. doi: ########### [optional]. Example Hadeid, M., S. A. Bellal, T. Ghodbani, and O. Dari. 2018. L'agriculture au Sahara du sud-ouest algérien: entre développement agricole moderne et permanences de l'agriculture oasienne traditionnelle [Agriculture in the Algerian south-west Sahara: Between modern agricultural development and traditional oasis agriculture permanencies]. Cahiers Agricultures 27 (1):15005. doi: 10.1051/cagri/2017060.
In-press journal article model	Format Author, A., B. Author, C. Author, and D. Author. Forthcoming. Title of the article. <i>Journal Title</i> . Example Bustamante, D. E., B. Y. Won, S. C. Lindstrom, and T. O. Cho. Forthcoming. The new genus <i>Symphyocladiella gen. nov.</i> (Ceramiales, Rhodophyta) based on <i>S. bartlingiana comb. nov.</i> from the Pacific Ocean. <i>Phycologia</i> .
Conference	
Serial proceedings model	Format Author, A., B. Author, and C. Author. yyyy. Title of paper/presentation. Serial Proceedings/Journal Title ## (#):####-####. doi: ############## [optional]. Example Svit, K., D. Protasov, S. Teys, L. Sveshnikova, Y. Maksim, and K. Zhuravlev. 2016. Peculiarities of CdS
	nanocrystal formation at annealing of a Langmuir-Blodgett matrix. <i>Physica Status Solidi C</i> 13:417–20. doi: 10.1002/pssc.201510285.

Non-serial proceedings model	Format Author, A., B. Author, C. Author, and D. Author. yyyy. Title of paper/presentation. In <i>Title of the Proceedings</i> , ed. A. Editor and B. Editor, ###-##. City, State Abbr./Country [optional]: Publisher Name. Example Mazzone, A., C. Spagno, and A. Kunz. 2004. The HoverMesh: A deformable structure based on vacuum cells. In <i>ACE '04: Proceedings of the 2004 ACM SIGCHI International Conference on Advances in Computer Entertainment Technology</i> , ed. R. Nakatsu, M. Billinghurst, and G. Yu, 187–93. New York: ACM Press.
Paper presentation model	Format Author, A., B. Author, C. Author, and D. Author. yyyy. Title of the presentation. Paper presented at Conference Name, Conference City, State Abbr./Country [optional], Month dd. Example Alfermann, D., and A. Gross. 1997. Coping with career termination: It all depends on freedom of choice. Paper presented at the 9th annual World Congress on Sport Psychology, Netanya, Israel, January 23.
Poster model	Format Author, A., B. Author, C. Author, and D. Author. yyyy. Title of the poster. Poster presented at Conference Name, Conference City, State Abbr./Country [optional], Month dd. Example Mack, L. 2004. Beyond BI: Interdisciplinary campus connections that market and strengthen the small music library. Poster presented at the Music Library Association Annual Meeting, Arlington, VA, February 13.
Thesis	

Thesis model	Format Author, A. yyyy. Title of dissertation or thesis. Diss. or thesis type, Institution Name. Example Allison, N. 1981. Bacterial degradation of halogenated aliphatic acids. PhD diss., Trent Polytechnic.
Internet	
Webpage model	Format Author, A. yyyy. Online site or webpage title. Last Modified Month dd, yyyy [Optional]. Accessed Month dd, yyyy. http://XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
Electronic mailing list	Do not include in reference list but cite in text Format ("Name of List," Month dd, yyyy, e-mail) Example ("OCE Informational Listserv," December 1, 2015, OCENEWSLETTER@listserv.nsf.gov)
Blog	Do not include in reference list but cite in text: Format (A. Blogger, "Title of Blogpost," Month dd, yyyy, http://XXXXXXXXXXIhttps://XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

Newspaper or magazine	
Print publication model	Format Author, A., B. Author, and C. Author. yyyy. Title of article. Name of Newspaper, Month dd. Example Protzman, F. 1989. Clamor in the East: East Berliners explore land long forbidden. New York Times, November 10.
Online publication model	Format Author, A., B. Author, C. Author, and D. Author. yyyy. Title of article. Name of Newspaper, Month dd. Accessed Month dd, yyyy. http://XXXXXXXXXXXXIhttps://XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
Report	
Print model	Format Author, A., B. Author, C. Author, and D. Author. yyyy. Title of paper or report. Report /Paper No. ###, Agency Name, City, State Abbr./Country [optional]. Example Lempert, R. J., P. Norling, C. G. Pernin, S. A. Resetar, and S. Mahnovski. 2003. Next generation environmental technologies: Benefits and barriers. MR-1682-OSTP, Science and Technology Policy Institute, RAND, Arlington, VA.

Online model	Format Author, A., B. Author, C. Author, and D. Author. yyyy. Title of paper or report. Report /Paper No. ###, Agency Name, City, State Abbr./Country [optional]. Accessed Month dd, yyyy. http://XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
Personal communication	
Personal Letter, telephone conversation, or email	Do not add personal communications to the reference list. Instead, cite personal communication in the running text: as mentioned in an e-mail sent to me by Geoffrey Harpham on August 3, 2001, The personal communication can also be cited parenthetically Format (A. Contact, type of communication, Month dd, yyyy) Example (Geoffrey Harpham, e-mail to author, August 3, 2001)
Other reference types	

Document in archive model	Format Author, A., and B. Author. yyyy. Title of document Descriptive label for document. Collection Name. ###### [accession details]. Archive/Library Name. Example Long, H. P. 1935. Our blundering government. William B. Wisdom Collection on Huey P. Long, 1924–1975. LaRC/Manuscripts Collection 282, box 1, folder 1. Louisiana Research Collection, Tulane University.
Personal letter in archive model	Format Sender, A. yyyy. Letter to A. Recipient and B. Recipient, dd Month. Collection Name. ##### [accession details]. Archive/Library Name. Example Toole, J. K. 1962. Letter to J. D. Toole and T. Toole, 6 August. John Kennedy Toole Papers, 1930–1999. LaRC/Manuscripts Collection 740, box 1, folder 2. Louisiana Research Collection, Tulane University.
Patent model	Format Inventor, A., B. Inventor, C. Inventor, and D. Inventor. ####. Title of patent. Patent Code ########, filed Month ##, ####, and issued Month ##, ###. Example Pfeifer, A., A. Muhs, M. Pihlgren, O. Adolfsson, and F. Van Leuven. 2012. Humanized tau antibody. US Patent 9,657,091, filed April 5, 2012, and issued May 23, 2017.
Computer software with developer model	Format Developer, A., B. Developer, C. Developer, and D. Developer. yyyy. <i>Title of Program</i> (version #.#). City, State Abbr./Country [optional]: Producer Name. Example Noguera, J., and C. Cumby. 2017. <i>SigmaXL</i> (version 8.0). Kitchener, Canada: SigmaXL, Inc.
Computer software without developer model	Format Title of Program (version #.#). yyyy. City, State Abbr./Country [optional]: Producer Name. Example SPSS Amos (version 22.0). 2013. Armonk, NY: IBM.

Film (DVD) model	Format Title of film. [yyyy] yyyy. Medium [optional]. Dir. by A. Director. City, State Abbr./Country [optional]: Studio/Distributor Name. Example Citizen Kane. [1941] 2016. DVD. Dir. O. Welles. Burbank: Warner Bros. Home Entertainment.
Television episode (recorded) model	Title of episode. [Month dd, yyyy] yyyy. Dir. A. Director. Writ. A. Writer and B. Writer. In <i>Title of series/collection</i> . Medium [optional]. City, State Abbr./Country [optional]: Studio/Distributor Name. Example Eye of the beholder. [November 11, 1960] 2016. Dir. D. Hayes. Writ. R. Serling. In <i>The Twilight Zone: The complete series</i> . DVD. Los Angeles: Paramount Home Media.
Song (album recording) model	Format Composer, A., and B. Composer. yyyy. Title of song. In Title of album. Medium [optional]. Rec. A. Artist. City, State Abbr./Country [optional]: Recording Manufacturer Name. Example Cohen, L., and S. Robinson. 1988. Everybody knows. In I'm your man. CD. Rec. L. Cohen. New York: Columbia.
Dataset model	Format Researcher, A., B. Researcher, and C. Researcher. yyyy. Title of dataset: Subtitle [dataset]. Name of Archive/Repository/Database. Accessed Month dd, yyyy. http://dx.doi.org/XXXXXXXXXXX OR https://doi.org/XXXXXXXXXXX OR https://[non-DOI URL].
	Example Wang, Guang-Yan, Zhao-Ming Zhu, Shan Cui, and Jin-Hui Wang. 2017. Data from: Glucocorticoid induces incoordination between glutamatergic and GABAergic neurons in the amygdala (dataset). Dryad Digital Repository. Accessed December 22, 2017. https://doi.org/10.5061/dryad.k9q7h.